

Production Compliance Form

Production Department		Work Order Number :			
Company :		Date From :	Date To :		
No. of Persons :	Date :	Time From :	Time To :		
Event / Job Description		Location			
Safety Regulations whilst on Work Site					
<ol style="list-style-type: none"> 1. Personal Protective Equipment (PPE) is to be used as required by UAE regulations. 2. Working at heights in excess of 2m all staff must wear certified hard hats, harness & safety lanyard and fix it to an suitable anchor point 3. Contractors to be given safety induction (security) on first morning of any work & must be shown the nearest Fire Fighting Appliances to area of work 4. Permits to work must include how many staff will work, hours of work from to, location of work (working at height or confined spaces). 5. Separate permit required for Hot Works such as any Welding, Cutting or similar works 6. Work Permit will only be issued from the Technical Service Department on receipt of all relevant paperwork from the contractor 7. Client/contractor to ensure that barriers fit for purpose, relevant signage and portable fire extinguishers are present 8. A full risk assessment of all tasks to be carried out to be given to the events team along with method of work statements prior to commencement of work 9. All Staff to be Trained & Certified on the safe use of any equipment they may use during the course of the contract 10. Contractor & Staff to be conversant with relevant Safety requirements/ legislation and apply the same at all times 11. All personnel must have enough valid and job specific relevant experience to be working on-site 12. All portable Electrical Equipment will be fitted with approved plugs and sockets subject to approval by the Technical Service Department. 13. Not to work on any live Electrical Distribution Board. Power to be isolated as per MJ - Isolation policy 14. Smoke Machine usage is prohibited unless security is informed and approval granted 15. All flammable materials used are treated with a suitable fire retardant product and certificates are able to be produced on demand 16. The venue capabilities and restrictions are fully understood by the on-site contractor and any sub-contractor they may have hired 17. The on site contractor and any sub-contractors have co-ordinate with ourselves and the client to ensure that the variables of the Venue facilities have been fully detailed and booked e.g. seating, drapes, venue staff and that licenses and permissions have been obtained where necessary 18. All contractor / sub-contractors equipment as stated above has a fully up to date test certificate and has been fully tested by the relevant company 20. Clients /Contractors supplying stand alone generators and/or fuel containers to Madinat Jumeirah are required to supply 2 x 50 KG trolley type dry chemical powder fire extinguishers as required by Dubai Civil Defense regulations. 21. Madinat Jumeirah assumes no liability for services, transportation, personnel or equipment provided by mentioned companies or Sub-contractors 22. All products, equipment and services delivered within Jumeirah properties shall be free from ALL possible pest. In the case of food and food equipment, the supplier must bring product from an approved premises which has a proactive pest control contract in accordance with local Food Code. Non-food equipment may act as harborage to pest issues and therefore contractors must inspect all equipment to ensure that items provided is free from pest. The contractor will be held liable for any pest issue that they have transferred to Jumeirah property through failure to comply with this requirement. 26. Any injuries to contractors, sub-contractors or personnel inside the venue that is a result of contractors defects is the full liability of the contractor and sub-contractors and not assumed by Madinat Jumeirah 27. Client contractor to have liability insurance to provide full cover for damage to building and injury/death to any of their staff or Jumeirah colleagues 28. Permission to use pyrotechnics within Madinat Jumeirah is subject to a NOC being granted by Madinat Jumeirah and Dubai authorities. Detailed documentation must be submitted to the Events manager at least 7 days prior to the event. 25. Damage to any hotel property will result in a repair or replacement fee charged to the company 26. The Events venues must remain tidy and maintained at all times; all waste; building refuse and litter shall be contained and removed daily. Flight cases Must be stored in an organized fashion throughout the event build up, production and de-rig; 27. The hotel holds the right to apply waste removal and cleaning fee charged to the company 28. Madinat Security Emergency No. is 04 – 366 6222 					
<p>We hereby agree to comply with all the Life & Safety Procedures during the work as per the company's Policies & Procedures and no other work will be carried out under this permit. In the event of not being able to complete within the specified time, we shall notify the matter to the Production and AV Department.</p> <p>"It is the duty of Contractors to be familiar with Emergency Exits & Assembly Points in your work area. The contractors are also responsible for understanding the Fire Evacuation Policy of the company. By signing this permit you agree that you are well aware of the Emergency Exits & Assembly Points in your work area and you fully understand the Fire Evacuation Policy of the company. The Policy is available in the Security Office for your reference."</p> <p>Jl Hotel Management/PD is not responsible for any accidents / injuries caused involving the contractor or any subcontractors.</p>					
Company Authorized Signatory : _____ Date : _____		Name : _____ Contact Number : _____			
Production Approval		Company Approval			
_____ Production Department		_____ Company Representative			
Remarks :-					